

# PRICE LIST FOR LEGAL ENTITIES RESIDENTS

# 1. Servicing of accounts

### 1.1. Opening and closing of a current account

No.	Service	Price list EUR
1.1.1.	Consideration of documents <sup>1</sup> and opening of a current (multicurrency <sup>2</sup> ) account <sup>3</sup>	50,00 <sup>4</sup> EUR
1.1.2.	Maintaining a minimum balance in a current account <sup>5</sup>	50,00 EUR or corresponds to a 1- month commission for account maintenance, which is set for each client individually
1.1.3.	Opening of a temporary account	50,00 EUR
1.1.4.	Closing of a current (multicurrency) (incl. temporary) account upon Customer's request <sup>6</sup>	25,00 EUR
1.1.5.	Obtaining information from the Commercial Register or any other register for customer compliance verification and account opening	actual costs (min. 5,00 EUR)

### 1.2. Current account maintenance

No.	Service	Price list EUR
1.2.1.	Maintenance of a current (incl. temporary) account <sup>4;5;7</sup>	10,00 EUR/per month
1.2.2.	Obtaining information from another source that is necessary for checking the Customer's compliance or processing the correspondent bank's request for customer or account servicing.	actual costs (min. 5,00 EUR)
1.2.3.	Maintenance of an inactive <sup>8</sup> account	100,00 EUR/per month
1.2.4.	Fee for storage of funds for the Customer with whom the Bank terminates cooperation.	200,00 EUR/per month

# 1.3. Opening and maintenance of a Commercial Activity Income Account<sup>9;10</sup>

No.	Service	Price list EUR
1.3.1.	Consideration of documents and opening of a account	15,00 EUR
1.3.2.	Maintenance of a account	5,00 EUR/ per month
1.3.3.	Closing of a account	5,00 EUR
1.3.4.	Transfers to the single tax account (automatic payment of tax, simplified tax payment solution)	free of charge

# 1.4. Account statements

No.	Service	Price list EUR
1.4.1.	Receiving an account statement in the Internet bank	free of charge
1.4.2.	Issuance of an account statement in the Bank	
1.4.3.	for a period of up to 12 months	0,50 EUR for copy (min. 5,00 EUR)
1.4.4.	for a period of over 12 months	0,50 EUR for copy (min. 10,00 EUR)
1.4.5.	Issuance of an account statement, upon customer's request, if the account is closed	1,00 EUR for copy (min. 20,00 EUR)

### **1.5.** Enforcement actions provided for in the law

No.	Service	Price list EUR
1.5.1.	Acceptance of a bailiff's order or State Revenue Service's collection order for enforcement	50,00 EUR

1.5.2.	Compulsory transfer of money pursuant to a bailiff's order or State Revenue Service's collection order, in accordance with the procedure set in regulatory enactments	according to the Money transfers price list in the Bank
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# 1.6. Other tariffs related to the management of ML/TF/PF (money laundering, terrorism financing and proliferation financing) risk and sanctions risk

No.	Service	Price list EUR
1.6.1.	Penalty for failure to submit documents or information, as requested by the bank and required for the management of the customer's ML/TF/PF (money laundering, terrorism financing and proliferation financing) risk and sanctions risk, within the term or in the amount specified by the bank	50,00 - 1000,00 EUR
1.6.2.	Fee for each case when the bank has to perform customer due diligence or enhanced customer due diligence <sup>11</sup>	25,00 -1000,00 EUR
1.6.3.	Fee for additional due diligence/ compliance check of the customer/ activity/ transaction / payment partner/ documents <sup>12</sup>	100,00 EUR/per hour

<sup>&</sup>lt;sup>1</sup> In case of refusal by the Bank to open an account, the fee for consideration of documents will not be paid back.

<sup>5</sup> Funds in the amount of the minimum balance are blocked and are not available to the customer during the entire period of cooperation between the Bank and the Customer. The minimum balance is not applied to the CAI account, Economic activity performers and Temporary account.

<sup>8</sup> Inactive Current account is an account in which no incoming or outgoing non-cash payments or cash transactions are made within 6 months, and the operation of the account is not related to the performance of other operations in the bank. The temporary account has not been converted to a permanent account within 6 months.

<sup>&</sup>lt;sup>2</sup> It is possible to handle funds in several currencies specified by the Bank.

<sup>&</sup>lt;sup>3</sup> The Bank has the right to charge an additional commission fee for opening an account in an accelerated order (opening an account in an accelerated order is possible within 2 business days after submitting the full set of documents to the Bank).

<sup>&</sup>lt;sup>4</sup> Individual tariffs for a current account opening and maintenance are applied for a legal entity whose main business activity/ partners are related to foreign countries and/or whose ownership structure is complex and/or whose ultimate beneficial owner /authorized person is a person from a foreign country/ is a politically exposed person or if there is, in the view of the Bank, any other indicator of an increased risk.

Individual tariffs for current account opening and maintenance are applied to a non-profit organization or an insolvent legal entity.

<sup>&</sup>lt;sup>6</sup> The fee is also charged in cases where the cooperation with the client has been terminated and the balance has not been transferred to another credit institution within the specified period.

<sup>&</sup>lt;sup>7</sup> The account maintenance fee is charged on the last business day of the month for the current month. If the account is closed, the Bank shall deduct the above-mentioned commission fee for the current month on the date of closure of the account.

<sup>&</sup>lt;sup>9</sup> For private individuals registered with the State Revenue Service as a performer of economic activity in the micro-enterprise taxpayer regime and not registered as a value added tax payer and the turnover does not exceed EUR 40 000 per year.

<sup>&</sup>lt;sup>10</sup> All other tariffs are according to the Bank's price list for legal person customers - residents of Latvia.

<sup>&</sup>lt;sup>11</sup> The amount of the fee is unilaterally determined by the Bank, depending on the complexity and risk factors of the customer/ activity. Higher fees are charged for higher risks.

<sup>&</sup>lt;sup>12</sup> The amount of the fee for due diligence or the conduct of verification is unilaterally determined by the Bank according to actual time used.

# 2. Cash operations

# 2.1. Cash deposit into customers own account<sup>1</sup>

No.	Service	Price list EUR
2.1.1.	EUR, USD	
2.1.1.1.	up to 5 000,00 (per day)	0,1% of amount (min. 5,00 EUR)
2.1.1.2.	over 5 000,01 (per day)	0,5% of amount
2.1.2.	In other currencies	2% of amount (min.10,00 EUR)
2.1.3.	To cover commissions	free of charge

# 2.2. Cash withdrawal from the account <sup>2</sup>

No.	Service	Price list EUR
2.2.1.	EUR	1,0% of amount (min. 10,00 EUR)
2.2.2.	In other currencies <sup>3</sup>	2% of amount (min. 20,00 EUR)
2.2.3.	Processing of online cash payout application in Internet bank	3,00 EUR
2.2.4.	Processing of cash payout application, for the delivery of money to the Customer, using the service of the Bank's cooperation partner	10,00 EUR

# 2.3. Additional fees

No.	Service	Price list EUR
2.3.1.	Preparing cash for withdrawal by denominations requested by the customer	1% of amount (min. 5,00 EUR)
2.3.2.	Cash withdrawal without prior notification <sup>2</sup>	1,5% of amount
2.3.3.	Fine sanctions for amount ordered in a written form, has not been withdrawal	0,5% of the total order

## 2.4. Exchange cash with denomination change

No.	Service	Price list EUR
2.4.1.	EUR	-
2.4.1.1.	exchange of banknotes of one nominal into other	0,5% of amount (min. 5,00 EUR)
2.4.1.2.	change of coins into banknotes and vice - versa, change of coin nominal <sup>4</sup>	2,00 EUR for each 50 coins
2.4.2.	Foreign currency	1% of amount (min. 5,00 EUR)

# 2.5. Exchange of damaged and (overworn) banknotes<sup>5</sup>

No.	Service	Price list EUR
2.5.1.	EUR	free of charge
2.5.2.	Foreign currency	do not accept

# 2.6. Verification of banknotes

No.	Service	Price list EUR
2.6.1.	Verification of EUR banknotes for validity	0,5% of amount (min. 10,00 EUR)

# 2.7. Coins processing 6;7

No.	Service	Price list EUR
2.7.1.	For customers of Industra Bank	2,00 EUR for each 50 coins
2.7.2.	For customers who have not opened an account in Industra Bank	5,00 EUR for each 50 coins

# 2.8. Cash advance on payment cards in POS terminals of AS" Industra Bank"

No.	Service	Price list EUR
2.8.1.	Payment under other banks payment cards	3,5% of amount (min. 5,00 EUR)

<sup>1</sup> No foreign currencies coins accepted.

 $<sup>^{2}</sup>$  Amounts that exceed 3 000,00 EUR or equivalent in other currencies, in Customer Services Centers must be ordered in a written form 2 banking days before payment. In the Head office order needs to be taken from the amount exceeding 7 000,00 EUR.

<sup>&</sup>lt;sup>3</sup> If available in the bank.

<sup>&</sup>lt;sup>4</sup> Tariff for Customer of the bank.

<sup>&</sup>lt;sup>5</sup> The Bank reserves the right not to accept damaged (overworn) banknotes if they don't comply with internal requirements (General Business Terms and Conditions)

<sup>&</sup>lt;sup>6</sup> Coins must be sorted by a value.

<sup>&</sup>lt;sup>7</sup> The coin processing fee is charged in addition to any fee for cash deposit or withdrawal.

# 3. Issuance of documents and references

#### **3.1. Issuance of confirmation of execution of a payment order in the Bank**

No.	Service	Price list EUR
3.1.1.	Issuance of a confirmed duplicate copy of payment document	5,00 EUR
3.1.2.	Search for a payment order in the archive and confirmation of the copy	15,00 EUR
3.1.3.	Issuance of a SWIFT copy of an executed payment	10,00 EUR/for copy

# **3.2.** Preparation and issuance of bank references<sup>1;2</sup>

No.	Service	Price list EUR		
3.2.1.	Reference confirming the existence and balance of an account	20,00 EUR		
3.2.2.	Issuance of other type references upon Customer's request	by agreement (min. 30,00 EUR)		
3.2.3.	Reference confirming deposition of share capital in a temporary account	20,00 EUR		
3.2.4.	Issuance of reference after termination of business relationship with the customer	150,00 EUR		
3.2.5.	Provision of information upon auditor's request	by agreement (min. 80,00 EUR)		
3.2.6.	Provision of information upon auditor's request after termination of business relationship with the customer	by agreement (min. 500,00 EUR)		

#### 3.3. Amendments in the database

No.	Service	Price list EUR
3.3.1.	Re-execution of a specimen signature card	10,00 EUR
3.3.2.	Execution of a power of attorney in the Bank	20,00 EUR
3.3.3.	Registration and verification of notarized power of attorney <sup>3</sup>	20,00 EUR
3.3.4.	Verification of a notarized power of attorney before performing a separate transaction (without registration of a power of attorney)	15,00 EUR
3.3.5.	Execution of documents in case of change of the Customer's representative	10,00 EUR
3.3.6.	Registration of change of ownership documents <sup>4</sup>	25,00 EUR
3.3.7.	Registration of other amendments in the customer's legal documents	10,00 EUR

### 3.4. Other expenses related to the preparation of documents and references

No.	Service	Price list EUR		
3.4.1.	Sending of correspondence by courier	30,00 EUR + actual costs		
3.4.2.	Sending of correspondence by registered post	10,00 EUR + actual costs		
3.4.3.	Additional fee for preparation of documents or references in English or Russian language	actual costs (min. 20,00 EUR)		
3.4.4.	Additional fee for notarization of documents or references	actual costs (min. 100,00 EUR)		

<sup>&</sup>lt;sup>1</sup> The commission fee for a reference, the content and type of which correspond to several points mentioned in the Price list, is determined as the total amount of the respective points in the Price list.

<sup>&</sup>lt;sup>2</sup> The Bank has the right to charge an additional fee for receiving an expedited statement and receiving an expedited statement only at the Head Office of Industra Bank.

<sup>&</sup>lt;sup>3</sup> The commission fee is applied in all cases when a trustee wishes to act on behalf of the Client on the basis of the authorization.

<sup>&</sup>lt;sup>4</sup> A legal entity whose participant and / or the beneficial owner / authorized representative is from abroad is charged a commission fee of EUR 100.

# 4. Transfers

# 4.1. Crediting an incoming money transfer to customer's account with Industra Bank<sup>1</sup>

No.	Service	Price list EUR	
		In the Bank	In Internet bank
4.1.1.	In EUR, USD	free of charge <sup>3</sup>	-
4.1.2.	In other currency	by agreement	-
4.1.3.	Execution of an incoming transfer with the commission type OUR (commission is paid by the sending bank)		
4.1.3.1.	from 0,01 EUR till 20000,00 EUR	20,00 EUR	-
4.1.3.2.	from 20000,01 EUR till 50000,00 EUR	35,00 EUR	-
4.1.3.3.	from 50000,01 EUR	50,00 EUR	-

### 4.2. Drawing up of a payment order

No. Service		Price list EUR	
	Service	In the Bank	In Internet bank
4.2.1.	In EUR, GBP, PLN	3,00 EUR	-
4.2.2.	In other currency	10,00 EUR	-

# 4.3. Transfers between customers of Industra Bank

No.	Service	Price list EUR	
		In the Bank	In Internet bank
4.3.1.	In EUR, GBP, PLN		
4.3.1.1.	transfer to one's own account	3,00 EUR	free of charge
4.3.1.2.	transfer to an account of other customer	3,00 EUR	0,36 EUR
4.3.2.	In other currency		
4.3.2.1.	transfer to one's own account	3,00 EUR	free of charge
4.3.2.2.	transfer to an account of other customer	5,00 EUR	1,00 EUR

# 4.4. Transfers in EUR<sup>2</sup>

No.	Service	Price list EUR	Price list EUR	
		In the Bank	In Internet bank	
4.4.1.	Domestic transfers to another bank in Latvia			
4.4.1.1.	standard <sup>5</sup>			
4.4.1.1.1.	up to 10 000	3,00 EUR	0,36 EUR	
4.4.1.1.2.	over 10 000,01	5,00 EUR	0,50 EUR	
4.4.1.2.	express <sup>5</sup>	15,00 EUR	12,00 EUR	
4.4.2.	SEPA <sup>4</sup> transfer			
4.4.2.1.	up to 10 000	3,00 EUR	0,36 EUR	
4.4.2.2.	over 10 000,01	5,00 EUR	0,50 EUR	
4.4.3.	International transfers (except for pp. 4.4.1. and 4.4.2.)			
4.4.3.1.	standard <sup>5</sup>			
4.4.3.1.1.	SHA	30,00 EUR	25,00 EUR	
4.4.3.1.2.	OUR	55,00 EUR	50,00 EUR	
4.4.3.2.	urgent <sup>5</sup>			

4.4.3.2.1.	SHA	35,00 EUR	30,00 EUR
4.4.3.2.2.	OUR	70,00 EUR	65,00 EUR
4.4.3.3.	express <sup>5</sup>		
4.4.3.3.1.	SHA	50,00 EUR	45,00 EUR
4.4.3.3.2.	OUR	95,00 EUR	90,00 EUR

# 4.5. International transfers in currencies of foreign countries<sup>2;6</sup>

	Service	Price list EUR	
No.		In the Bank	In Internet bank
4.5.1.	Transfer in RUB, KZT	-	
4.5.1.1.	standard <sup>5</sup>	25,00 EUR	20,00 EUR
4.5.2.	Transfer in GBP, PLN, CNY	-	
4.5.2.1.	standard <sup>5</sup>	-	-
4.5.2.1.1.	SHA	30,00 EUR	25,00 EUR
4.5.2.1.2.	OUR	55,00 EUR	50,00 EUR
4.5.3.	Transfer in USD	-	
4.5.3.1.	standard <sup>5</sup>	-	-
4.5.3.1.1.	SHA	40,00 USD	35,00 USD
4.5.3.1.2.	OUR	60,00 USD	55,00 USD
4.5.4.	Transfer in JPY	-	
4.5.4.1.	standard <sup>5</sup>	-	-
4.5.4.1.1.	SHA	40,00 EUR	35,00 EUR
4.5.4.1.2.	OUR	65,00 EUR	60,00 EUR

# 4.6. Amendments in an unexecuted payment order

No.	Service	Price list EUR
4.6.1.	In EUR, GBP, PLN	5,00 EUR
4.6.2.	In other currency	10,00 EUR

# 4.7. Amendments and additions in an executed payment order<sup>8</sup>

No.	Service	Price list EUR
4.7.1.	In EUR <sup>7</sup>	10,00 EUR
4.7.2.	In other currency and in EUR (except for p. 4.7.1.)	70,00 EUR

#### 4.8. Request to revoke a money transfer<sup>8</sup>

No.	Service	Price list EUR
4.8.1.	In EUR <sup>7</sup>	10,00 EUR
4.8.2.	In other currency and in EUR (except for p. 4.8.1.)	100,00 EUR

### 4.9. Request to cancel a money transfer

No.	Service	Price list EUR
4.9.1.	In EUR <sup>7</sup>	10,00 EUR
4.9.2.	In other currency and in EUR (except for p. 4.9.1.)	50,00 EUR

## 4.10. Investigation of an incoming money transfer with incorrect details

No.	Service	Price list EUR
4.10.1.	In EUR <sup>7</sup>	10,00 EUR
4.10.2.	In other currency and in EUR (except for p. 4.10.1.)	50,00 EUR

## 4.11. Investigation of an executed money transfer, upon Customer's request<sup>8</sup>

No.	Service	Price list EUR
4.11.1.	In EUR <sup>7</sup>	10,00 EUR
4.11.2.	In other currency and in EUR (except for p. 4.11.1.)	100,00 EUR

#### 4.12. Investigation in connection with an expected incoming money transfer, upon Customer's request<sup>8</sup>

No.	Service	Price list EUR
4.12.1.	In EUR <sup>7</sup>	10,00 EUR
4.12.2.	In other currency and in EUR (except for p. 4.12.1.)	150,00 EUR

#### 4.13. Return of an incoming money transfer

No.	Service	Price list EUR
4.13.1.	Return of an incoming money transfer to the payer's bank	50,00 EUR

#### 4.14. Additional commission fee

No.	Service	Price list EUR
4.14.1.	Additional commission fee for incorrect details in money transfers	30,00 EUR
4.14.2.	Additional fee for checking the payment/ transaction for compliance with the requirements for AML/ CTF/ CPF (anti-money legalization, counter-terrorism financing and counter-proliferation financing) and Sanctions compliance (incl. checking for compliance at the request of the bank, bank-correspondent, beneficiary bank, intermediary bank and other institutions involved in making the payment), depending on its complexity and risk factors	up to 5%

#### 4.15. Regular payment

No.	Service	Price list EUR
4.15.1.	Registration	10,00 EUR
4.15.2.	Execution of transfers	according to Bank's price list – Transfers using Internet bank
4.15.3.	Revocation of payments	5,00 EUR
4.15.4.	Making corrections to a payment order	5,00 EUR

#### 4.16. Regular payment of electronic invoices

No.	Service	Price list EUR
4.16.1.	Registration	10,00 EUR
4.16.2.	Payment of invoices	0,36 EUR <sup>9</sup>

SHA The payer pays the commission fee set by Industra Bank for the transfer. All other commission fees related to the transfer (fees of the Correspondent Bank, Intermediary Bank and the Beneficiary's payment service provider), if any, shall be paid by the Payee. The transfer of the payment into the Payee's account shall be performed by the Payee's payment service provider after deducting all commission fees, if any, from the amount of the transfer.

OUR All commission fees related to the transfer (Industra Bank, Correspondent Bank, Intermediary Bank and Payee's payment service provider commission fees) shall be paid by the Payer. The Payer also undertakes to pay all additional fees charged by the banks involved in the execution of the transfer, if any. Industra Bank retains the right to deduct additional commission fees from the Client's Accounts without seeking prior approval. The Payee's payment service provider must credit the Payee's account with the full amount of the transfer. Industra Bank is not responsible if the Correspondent Bank, the Intermediary Bank or the Payee's payment service provider has not complied with the instructions of Industra Bank or the transfer has not been received in full due to other reasons beyond the control of Industra Bank.

<sup>1</sup> An additional commission fee - 0.3% of the amount (min. EUR 250.00), is applied for crediting an incoming payment to the account of a client of Industra Bank made from a credit institution whose countries are subject to international sanctions.

 $^{2}$  An additional commission fee - 0.3% of the amount (min. EUR 250.00), is applied for debiting an outgoing payment from the Industra Bank client's account made to a credit institution whose countries are subject to international sanctions.

<sup>3</sup> Provided that the customer's account number in IBAN format is correctly specified in the field "recipient" of the received SWIFT MT 103 message.

<sup>4</sup> Prerequisites for SEPA:

- the beneficiary account number must be in IBAN format;

- the beneficiary bank identification code (SWIFT/BIC) must be indicated;

- the payment is being sent to an EEA9 country;

- if the beneficiary bank is not a member of EEA<sup>9</sup>, the transfer is sent to the beneficiary as an international transfer and an appropriate fee is applied;

- the currency of payment is Euro;

-the type of payment is standard;

-the remitter pays the SHA charges (the charges are shared) of his/her own bank only;

- details of the beneficiary bank and of the beneficiary are correct.

 $^{\rm 6}$  Transfers in USD, RUB, GBP, PLN, KZT are made only with the prior approval of the Bank.

<sup>7</sup> Domestic transfers to/from another bank in Latvia.

<sup>8</sup> If the additional fees charged by the banks involved in the execution of the transfer occur, Industra Bank has the right to deduct additional fees from the Customer's Accounts without seeking prior approval.

<sup>9</sup> The EEA (European Economic Area) countries – EU member countries (Austria, Belgium, Bulgaria, Czech Republic, Denmark, France, Greece, Estonia, Italia, Ireland, Cyprus, Latvia, Great Britain, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Finland, Spain, Hungary, Germany, Sweden) and Island, Liechtenstein, Norway, Switzerland

 $^{10}$  0,28 EUR, provided that the company-service provider holds a current account with Industra Bank.

<sup>&</sup>lt;sup>5</sup> According to the Appendix No.1.

# 5. Account management, internet transactions and SMS - alert

# 5.1. Internet bank

No.	Service	Price list EUR
5.1.1.	Installation	
5.1.1.1.	one user	free of charge
5.1.1.2.	each subsequent user	10,00 EUR
5.1.2.	License fee	free of charge
5.1.3.	Connecting to the SMS authorization service	free of charge
5.1.4.	Code calculator DIGIPASS DP260 issuance and replacement on Customer request	30,00 EUR
5.1.5.	Reissue of internet bank user login on Customers request	10,00 EUR
5.1.6.	Internet bank user's and/or code calculator DIGIPASS DP260 unlocking	10,00 EUR

### 5.2. SMS alert

No.	Service	Price list EUR
5.2.1.	Connecting to the SMS alert	free of charge
5.2.2.	License fee	free of charge
5.2.3.	The cost of one SMS	free of charge

# 6. Currency exchange operations

# 6.1. Cash

	Price list EUR
Currency exchange <sup>1</sup>	according to the rates of Industra Bank, 0,1% of the amount (min. 10,00 EUR)
( 	Currency exchange <sup>1</sup>

N	<b>Io.</b>	Service	Price list EUR
6	.2.1.	Currency exchange <sup>2</sup>	according to the rates of Bank, free of charge

The Bank accept only new sample USD banknotes – issued starting from 2009.
Information about the sums above 3000,00 EUR or an equivalent in other currency by the phones: +371 67019324, 67019325

# 7. Lending services<sup>1;2</sup>

No.	Service	Price list EUR
7.1.	Loan application processing	0,5% of loan amount (min. 500,00 EUR)
7.2.	Arrangement of a loan agreement (incl. Loan increase)	1 % of loan amount (min. 500,00 EUR)
7.3.	Change of payment date, change of repayment account or extension of the term of issuance of loan or submission of documents up to 1 month	0,5% of the remaining loan amount (min. 200,00 EUR)
7.4.	Other changes at the customer's request	1% of the remaining loan amount (min 500,00 EUR)
7.5.	Resource reservation	By agreement
7.6.	Ensuring the refinancing process, incl. in the case of the sale of the mortgaged property, if the transaction is financed by another creditor	2% of the remaining loan amount (min. 1000,00 EUR)
7.7.	Preparation of references, approvals or consents	By agreement (min. 100,00 EUR)
7.8.	Early repayment of the loan (if the agreement provides for a commission for early repayment)	2% of the amount repaid early (min. 200,00 EUR)

<sup>1</sup> If the commission fee for the provided service is not specified in the Bank's price list for services or the administrative costs of the provided service are higher than specified in the price list, the Bank determines an individual commission fee and agrees on it with the customer before providing the service.

<sup>2</sup> Also applies to leasing services.

# 8. Documentary operations<sup>1</sup>

# 8.1. Documentary collection

No	Type of service	Prices, EUR
8.1.1.	Import Documentary Collection (the Bank's customer is the buyer of goods)	
8.1.1.1.	Advice of Documentary collection	50,00 EUR
8.1.1.2.	Delivery of documents against payment/acceptance	0.20% of the amount (min. 150,00 EUR)
8.1.1.3.	Amendment or cancellation of a documentary collection	50,00 EUR
8.1.1.4.	Issue of documents without payment, return of documents	70,00 EUR
8.1.2.	Export Documentary Collection (the Bank's customer is the seller of goods)	
8.1.2.1.	Advice of documentary collection	0.20% of the amount (min. 150,00 EUR)
8.1.2.2.	Amendment or cancellation of a documentary collection	50,00 EUR
8.1.3.	Other fees related to document collection services	
8.1.3.1.	SWIFT message	10,00 EUR
8.1.3.2.	Courier costs	Actual costs

# 8.2. Documentary Letter of credit

No	Type of service	Prices, EUR	
8.2.1.	Servicing of Import Letters of Credit		
8.2.1.1.	Processing of the application, including draft preparation of the Letter of Credit (applicable if the letter of credit is not issued)	as per arrangement (min. 150,00 EUR)	
8.2.1.2.	Issuing a Letter of Credit, increasing the amount	0.25% of the amount (min. 250,00 EUR)	
8.2.1.3.	Handling of documents (per each set of documents) <sup>2</sup>	0.20% of the amount (min. 200,00 EUR)	
8.2.1.4.	Amendment to Letter of Credit terms	as per arrangement (min. 150,00 EUR)	
8.2.1.5.	Discrepancy fee (for account of the beneficiary)	100,00 EUR	
8.2.1.6.	Return of unpaid documents	70,00 EUR	
8.2.1.7.	Deferred payment administration (for letters of credit with deferred payments)	0.1% (min. 200,00 EUR)	
8.2.2.	Servicing Export Letters of Credit		
8.2.2.1.	Advice of issuance of a Letter of Credit, increase of the amount	0.10% of the amount (min. 200,00 EUR, max. 1 000,00 EUR)	
8.2.2.2.	Advice of amendment of Letter of Credit conditions/ withdrawal/non-use	100,00 EUR	
8.2.2.3.	Handling of document (per each set of documents) <sup>2</sup>	0.20% of the amount (min. 200,00 EUR)	
8.2.2.4.	Pre-check of documents (per each set of documents)	100,00 EUR	
8.2.2.5.	Deferred payment administration (for letters of credit with deferred payments)	0.1%, min EUR 200.00 per quarter	
8.2.2.6.	Confirmation of a Letter of Credit	as per agreement	
8.2.2.7.	Transfer of Letter of Credit terms	0.2% of the amount (min. 150,00 EUR)	
8.2.2.8.	Assignment of proceeds under Letter of Credit/ Advice of assignment of proceeds under Letter of Credit	200,00 EUR	
8.2.2.9.	Return of unpaid documents	70,00 EUR	
8.2.3.	Other commissions related to Letter of Credit services		
8.2.3.1.	SWIFT message	10,00 EUR	

8727	Courier costs
0./	

actual costs

# 8.3. Arranging bank guarantees

No	Type of service	Prices, EUR
8.3.1.	Import guarantee service	
8.3.1.1.	Processing of guarantee application/draft preparation (applicable if guarantee is not issued)	as per agreement (min. 100,00 EUR)
8.3.1.2.	Guarantee application processing, issue of guarantee, with cash collateral	0.2% of the amount (min. 200,00 EUR)
8.3.1.3.	Use fee, with cash collateral	1% - 1.5% per year (min. 100,00 EUR)
8.3.1.4.	Amendment to guarantee terms	100,00 EUR or 0.2% of the increased amount
8.3.1.5.	Guarantee application processing, issue of guarantee, without cash collateral	as per agreement (min. 250,00 EUR)
8.3.1.6.	Use fee, without cash collateral	as per agreement
8.3.1.7.	Amendment to guarantee terms, without cash collateral	as per agreement
8.3.1.8.	Administration of the advance payment to the Client's account (when the advance payment is the collateral)	1.5% of the amount (min. 200,00 EUR)
8.3.1.9.	Confirmation of issuing of the guarantee	50,00 EUR
8.3.1.10.	Handling and payment of a demand for payment	0.2% of the amount requested (min. 200,00 EUR)
8.3.2.	Export guarantee service	
8.3.2.1.	Advice of a guarantee, issued by another bank	100,00 EUR
8.3.2.2.	Advice of a guarantee amendment, issued by another bank	100,00 EUR
8.3.2.3.	Forwarding a demand for payment on a customer's request	0.2% of the requested amount (min. 200,00 EUR)
8.3.3.	Other fees related to guarantee servicing	
8.3.3.1.	Cancellation before the expiry of the guarantee	100,00 EUR
8.3.3.2.	SWIFT message	10,00 EUR
8.3.3.3.	Courier costs	actual costs

<sup>1</sup> If the commission fee for the provided service is not specified in the Bank's price list for services or the administrative costs of the provided service are higher than specified in the price list, the Bank determines an individual commission fee and agrees on it with the customer before providing the service.

 $^2$  Documents relating to a single transport document shall be considered as one set of documents.

# 9. Deposits

# 9.1. Ordinary deposit

No.	Service	Interest rates Term			In			
9.1.1.	Ordinary deposit (interest of the deposit will be paid at the	3 months	6 months	1 year		3 years	4 years	5 years
	end of term) <sup>1</sup>		2.70%	3.50%	3.60%	3.70%	3.80%	3.90%

#### 9.2. Subordinated deposit

No.	Service	Interest rates		
		Term		
9.2.1.	Subordinated deposit <sup>2</sup>	by agreement		
9.3. Early termination of the agreement <sup>3</sup>				

2.0. Early termination of the agreement				
No.	Service	Price list EUR		
9.3.1.	Early termination of the deposit agreement without prior notice 30 calendar days	0.75% of the deposit amount		
9.3.2.	Early termination of the deposit agreement, concluded from 01.07.2022., notifying the bank at least 30 calendar days in advance	0.50% of the deposit amount		

<sup>&</sup>lt;sup>1</sup> Minimal deposit amount for receiving interest: for individuals - 3000 EUR, for legal entities - 3000 EUR.

<sup>&</sup>lt;sup>2</sup> Minimal deposit amount for receiving interest 50 000 EUR.

<sup>&</sup>lt;sup>3</sup> If the deposit is closed before maturity, then the depositor will not be paid the calculated interest, plus any interest paid earlier will be withheld. The withholdings will be made from the deposit amount before payout.

# 10.Payment cards

# 10.1. MasterCard Business

No.	<b>6</b>	Price list	
	Service	Card in EUR	Card in USD
10.1.1.	Card issue		
10.1.1.1.	Issuance of payment card / additional card in the bank	7,00 EUR	10,00 USD
10.1.1.2.	Sending of payment card / additional card by post within Latvia <sup>3</sup>	3,00 EUR	5,00 USD
10.1.2.	Urgent issuance of a card <sup>1</sup>	35,00 EUR	50,00 USD
10.1.3.	Monthly fee for a card	3,50 EUR	5,00 USD
10.1.4.	Monthly fee for additional card	3,00 EUR	4,00 USD
10.1.5.	Card replacement	8,00 EUR	10,00 USD
10.1.5.1.	Card replacement before the expiry date	8,00 EUR	10,00 USD
10.1.6.	Reports		
10.1.6.1.	fee for financial reports received at the bank	10,00 EUR	12,00 USD
10.1.6.2.	fee for financial reports received in the internet bank	free of charge	free of charge
10.1.7.	Fee for reviewing of an unjustified complaint	free of charge <sup>5</sup>	free of charge <sup>5</sup>
10.1.8.	Interest for balance on card account		
10.1.8.1.	interest for the authorized credit per year	24%	are not issued
10.1.8.2.	interest for exceeding the authorized credit limit per year	60%	are not issued
10.1.9.	Overdraft arrangement fee	50,00 EUR	are not issued
10.1.9.1.	Fee for overdraft extension or contract changes	50,00 EUR	are not issued
10.1.10.	Cash withdrawal		
10.1.10.1.	cash withdrawal at ATMs in SEPA <sup>2</sup> countries	2% of the amount (min. 3,00 EUR)	2% of the amount (min. 5,00 USD)
10.1.10.2.	cash withdrawal fee in Industra Bank POS in Latvia	2% of the amount (min. 7,00 EUR)	2% of the amount (min. 10,00 USD)
10.1.10.3.	cash withdrawal fee in other bank POS	2% of the amount (min. 7,00 EUR)	2% of the amount (min. 10,00 USD)
10.1.11.	Inspection of account balance		
10.1.11.1.	commission for inspection of account balance at ATMs in $SEPA^2$ countries	0,25 EUR	0,40 USD
10.1.11.2.	<i>commission for inspection of account balance at ATMs outside SEPA<sup>2</sup> countries</i>	0,50 EUR	0,70 USD
10.1.12.	Purchases charge	free of charge	0,25% of the amount
10.1.13.	Daily limit		
10.1.13.1.	daily limit for purchasing	4 000,00 EUR	5 000,00 USD
10.1.13.2.	daily limit for ATM	2 000,00 EUR	2 500,00 USD
10.1.13.3.	Administration of card's daily limit <sup>4</sup>	7,00 EUR	10,00 USD
10.1.13.4.	Credit agreement fee	0,15% of the amount (min. 0,10 EUR)	0,15% of the amount (min. 0,15 USD)
10.1.14.	Currency conversion surcharge, if the currency of the main account attached to the payment card neither coincides with the transaction currency nor with the payment currency	3%	3%
10.1.15.	Printing of currency type on a payment card	3,00 EUR	5,00 USD
10.1.16.	Other fees related to issuing / sending the card		-

10.1.16.1.	card transfer between Bank's customer service centers	5,00 EUR	7,00 USD
10.1.16.2.	delivering the card by post outside Latvia	according to courier service price list	according to courier service price list

<sup>&</sup>lt;sup>1</sup> Subject to prior arrangement with the customer regarding the place of receiving the card at Industra Bank, the card is made within 1 working day if the request is submitted till 12.00 a.m.

<sup>2</sup> SEPA - Single EURO Payment Area.

 $^3$  Fee includes two consignments within Latvia: card and PIN code.

 $^{\rm 4}$  Free of charge, changing the limit independently in the internet bank.

<sup>5</sup> If the investigation of the complaint requires documents confirming the transaction, a fee corresponding to the actual cost of the service will apply

#### **10.2. Travel insurance**

No.	Service	Price list EUR
10.2.1.	Standard program	10,00 EUR/per year
10.2.2.	Business program	20,00 EUR/per year
10.2.3.	Gold program	30,00 EUR/per year
10.2.4.	Platinum program	40,00 EUR/per year

# 11.Broker operations

### 11.1. Stocks transactions

No.	Service	Price list EUR
11.1.1.	USA stocks	0,05% USD per share (min. 50,00 USD) <sup>1</sup>
11.1.2.	other stocks	0,3% of trading amount (min. 50,00 EUR)

# 11.2. Operations with Bonds Market

No.	Service	Price list EUR
11.2.1.	Bonds	0,1% of trading amount (min. 100,00 EUR ) <sup>1</sup>

### 11.3. Securities custody

No.	Service	Price list EUR	
11.3.1.	Opening of Financial instrument account	free of charge	
11.3.2.	Closing of financial instrument account	free of charge	
11.3.3.	Financial instrument account maintenance:		
11.3.3.1.	Custody of stocks (per month)	0,02% (min. 1,00 EUR for LV stocks, min. 10,00 EUR other country stocks)	
11.3.3.2.	Custody of bonds (per month)	0,02% (min. 50,00 EUR)	
11.3.3.3.	Custody of mutual fund (per month)	0,02% (min. 50,00 EUR)	
11.3.4.	Custody of defaulted Bonds (per month)	0,005% face value (min. 20.00 EUR for ISIN)	
11.3.5.	Receiving an account statement in the Internet bank	according to the price list section Account statement	
11.3.6.	Receiving an account statement in the Bank	according to the price list section Account statement	
11.3.7.	Another type of inquiry/statement on request	100,00 EUR (for inquiry/statement) <sup>2</sup>	
11.3.8.	Securities blocking for shareholder meeting	10,00 EUR	
11.3.9.	Deregistration of securities	15,00 EUR	
11.3.10.	Securities receiving/transfer registered Nasdaq CSD (LV):		
11.3.10.1.	Stocks, bonds	10,00 EUR	
11.3.10.2.	other securities	17,00 EUR	
11.3.10.3.	direct transfer within Industra Bank	3,00 EUR	
11.3.11.	Securities receiving/transfer:		
11.3.11.1.	Securities receiving	50,00 EUR <sup>2</sup>	
11.3.11.2.	Securities transfer to another bank	0,5% of transaction amount (min. equivalent 50,00 EUR for stocks, 100,00 EUR for bonds)	
11.3.12.	Participation in corporate events	by agreement	
11.3.13.	Corporate actions processing fee	1,00 EUR	

<sup>1</sup> Commissions are charged in EUR.

<sup>2</sup> Commission fees of third parties are charged to the Customer account.

# 12. Opening and servicing of escrow account

# 12.1. Application for Escrow account

No.	Service	Price list EUR
12.1.1.	Consideration of Escrow account application	by agreement (min. 50,00 EUR <sup>1</sup> )

#### 12.2. Execution of Escrow account agreement

No.	Service	Price list EUR
12.2.1.	Execution of standard agreement <sup>2</sup>	
12.2.1.1.	According to the normal procedure (within 3 business days)	0,3% from transaction amount (min. 500,00 EUR)
12.2.1.2.	According to the expedited procedure (within 24 hours) <sup>3</sup>	0,6% from transaction amount (min. 500,00 EUR)
12.2.2.	Execution of non-standard agreement	by agreement (min. 500,00 EUR)
12.2.3.	Amendments to the agreement (for each time)	by agreement (min.50,00 EUR)

#### 12.3. Closing of Escrow account

No.	Service	Price list EUR
12.3.1.	Closing of Escrow account	free of charge

#### 12.4. Other services

No.	Service	Price list EUR
12.4.1.	Preparation of a printout from the State Unified Computerized Land Register	15,00 EUR

<sup>&</sup>lt;sup>1</sup> The fee shall be paid before consideration of the application. In case of conclusion of an Escrow account agreement, the fee for execution of Escrow account agreement will be reduced by this amount. In case of refusal by the Bank to open an account, the fee for consideration of documents will not be paid back.

 $<sup>^2</sup>$  Unpledged real estate sale and purchase transaction between one buyer and one seller, execution of the contract in Latvian.

 $<sup>^{3}</sup>$  Execution of the escrow account agreement is possible after submitting the full set of documents to the Bank.

# Appendix No.1

# The explanations regarding the terms for effecting payment orders depending on the time when the Customer has submitted it and priority chosen by the Customer.

Effecting the Customer's payment order the Bank applies value date depending on the priority (Standard, Urgent, Express), indicated by the Customer in the payment order and compliance with the Bank's Cut-off Times. Value date can be deferred to the latest date, taking into account banking holidays and days when national clearing system of the currency of the payment is closed.

Currency of the payment	Type of operation	Priority of the payment order	Cut-off time for submitting a payment order in a certain currency to the Bank in the date D <sup>1</sup>	Value date
	Domestic transfer	Standard	13:00	D
			16:00 <sup>2</sup>	D
		Express	16:00	D (in one hour)
EUR	SEPA transfer	Standard	13:00	D
	International transfer	Standard	17:00	D + 1
		Urgent	15:00	D
		Express	15:00	D (in two hours)
USD <sup>3</sup>		Standard	17:00	D + 2
CNY		Standard	17:00	D + 3
PLN, JPY, KZT, GBP		Standard	17:00	D + 2
RUB		Standard	17:00	D + 1

<sup>&</sup>lt;sup>1</sup> D – is the date when the Customer has submitted the payment order to the Bank.

<sup>&</sup>lt;sup>2</sup> If transfers are provided by a bank, which is a member of the electronic clearing system of Bank of Latvia. List of participants: https://www.bank.lv/en/tasks/payment-systems/eks

<sup>&</sup>lt;sup>3</sup> The Bank can execute USD payment order faster, upon the request of the Customer, applying an individual tariff.